

Touring Caravan Annual Service Checklist

Customer Name: _____ Invoice Ref: _____

Chassis & Running Gear P F

Coupling head-check wear/damage & lubricate					
Nose weight-check & report (best practice)					
Ball acting stabiliser-check pads					
Coupling head gaiter-check for splits					
Breakaway cable & clip-check condition, routing & integrity					
Drawbar-check					
Corner steadies & spare wheel carrier-check for damage, operation & lubricate					
Jockey wheel-check condition, operation & lubricate					
Chassis-check condition, security of assemblies including, chassis to floor security					
Wheels & tyres-check for damage or distortion					
Tyres-assess age & advise replacement if over 7 years					
Tyres-check condition & wear pattern (incl sidewalls & valves)		Front Axle	Rear Axle	Spare	
Check & record tyre tread depths					
Check & record tyre pressures incl spare					
Suspension-Visually check condition of rubbers,bushes,dampers & springs					
Remove brake drums-clean & check hub bearings & seals					
Brake shoes-clean & check condition of linings (including springs & expanders)					
Brake rods, cables & supports-check operation, lubricate & adjust					
Refit brake drums-torque hub nuts to manufacturers settings, adjust brakes & check operation					
Replace road wheels & torque to manufacturers settings (quality control check required)					
Handbrake mechanism-check operation, adjust & lubricate					

Electrical systems

12n,12s/13 pin plugs & cables-check condition & test					
Road lights & reflectors-check condition & operation					
Battery (if fitted)-check condition of battery and compartment & check battery charge state					
Battery (if fitted)-check & top up level if required & perform high discharge test					
Check battery charge rate from 12s/13 pin plug					
Fridge-check operation from 12s/13 pin plug					
Interior lighting & equipment-check operation & fuse rating					
Awning light-check operation					
Wiring earths-check for defects on all ELV circuits					
LV inlet plug & extension lead-check condition & resistance across connection pins					
Earth bonding-carry out resistance check					
RCD unit-check operation of RCD test button & operation of MCB's					
230v sockets-carry out plug top polarity test					
Charger-check output charge rate at battery connections					
Fridge-check operation of fridge on 230v					
Check operation of all other 230v appliances, fans & luminaries					
Air conditioning (if fitted)-check operation					
Check that any additional items fitted are to the correct standard					

CARAVAN SERVICING



NCC Approved Mobile Workshop

4u

Finches, 8 Briantspuddle, Dorchester, Dorset, DT2 7HR
 Tel 01929 472380 Mobile 07989 916147
 Email caravanservicing@btinternet.com
 Web www.caravanservicing4u.co.uk

Gas System (Fridge not serviced unless requested) P F

Regulator & gas hose-check age, performance & security			
Carry out gas leak check			
Appliances-check operation of all gas appliances fitted including FFD's			
Gas cylinder-check security			
Ensure all gas dispersal vents are clear			

Water System

Water pump & pressure switch-check operation			
Taps,micro-switch,valves,pipes & tank (if fitted)-check condition & operation			
Water filter & housing-check for leaks & replace filter if necessary			
Waste system-check for leaks			
Water tanks (if fitted)-check security of all water tanks, including underslung			
Drain down-winter only (unless advised not to by the customer)			
Toilet-check security, operation of flush pump & lubricate seals			

Ventilation

Fixed ventilation-check for obstruction & free flow of air			
Check all fixed ventilation is guarded against vermin ingress			
Roof lights-check for cracks, operation & free of obstructions			

Fire & Safety

Smoke alarm-check operation & replace battery if necessary			
If a fire extinguisher is fitted, check to ensure it is in date			
If a fire blanket is fitted-check security of its housing			

Bodywork

Doors & windows-Check operation of all locks,catches,stays & seals			
Roof-check condition of roof lights & seals & also general condition of roof			
Grab Handles-check security & sealing			
Number plate-check legibility & security			
Floor-check for sponginess/delamination			
Furniture-check condition & operation of all furniture doors, handles & fixings			
Blinds & fly screens-check tension, operation & material for damage			
Damp test-carry out & note readings on a separate damp report sheet			

Please Note:
 Wheel Nut Torque Should Be Re-Checked After 50 Miles & Also Checked Before Every Trip!
 Work has been carried out in accordance with the latest AWS Standard Working Procedures