

## Touring Caravan Annual Service Checklist

Customer Name:	Customer Ref:
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**Chassis & Running Gear** P F

Coupling head-check wear/damage & lubricate								
Nose weight-check & report (best practice)								
Ball acting stabiliser-check pads								
Coupling head gaiter-check for splits								
Breakaway cable & clip-check condition, routing & integrity								
Drawbar-check								
Corner steadies & spare wheel carrier-check for damage, operation & lubricate								
Jockey wheel-check condition, operation & lubricate								
Chassis-check condition, security of assemblies including, chassis to floor security								
Wheels & tyres-check for damage or distortion								
Tyres-assess age & advise replacement if over 7 years								
Tyres-check condition & wear pattern (incl sidewalls & valves)	Front Axle	Rear Axle	Spare					
Check & record tyre tread depths								
Check & record tyre pressures incl spare								
Suspension-Visually check condition of rubbers,bushes,dampers & springs								
Remove brake drums-clean & check hub bearings & seals								
Brake shoes-clean & check condition of linings (including springs & expanders)								
Brake rods, cables & supports-check operation, lubricate & adjust								
Refit brake drums-torque hub nuts to manufacturers settings, adjust brakes & check operation								
Replace road wheels & torque to manufacturers settings (quality control check required)								
Handbrake mechanism-check operation, adjust & lubricate								

**Electrical systems**

12n,12s/13 pin plugs & cables-check condition & test								
Road lights & reflectors-check condition & operation								
Battery (if fitted)-check condition of battery and compartment & check battery charge state								
Battery (if fitted)-check & top up level if required & perform high discharge test								
Check battery charge rate from 12s/13 pin plug								
Fridge-check operation from 12s/13 pin plug								
Interior lighting & equipment-check operation & fuse rating								
Awning light-check operation								
Wiring earths-check for defects on all ELV circuits								
LV inlet plug & extension lead-check condition & resistance across connection pins								
Earth bonding-carry out resistance check								
RCD unit-check operation of RCD test button & operation of MCB's								
230v sockets-carry out plug top polarity test								
Charger-check output charge rate at battery connections								
Fridge-check operation of fridge on 230v								
Check operation of all other 230v appliances, fans & luminaries								
Air conditioning (if fitted)-check operation								
Check that any additional items fitted are to the correct standard								

# CARAVAN SERVICING



NCC Approved Mobile Workshop  
Bailey Approved Mobile Service Agent

# 4u

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**Gas System (Fridge not serviced unless requested)** P F

Regulator & gas hose-check age, performance & security							
Carry out gas leak check							
Appliances-check operation of all gas appliances fitted including FFD's							
Gas cylinder-check security							
Ensure all gas dispersal vents are clear							

**Water System**

Water pump & pressure switch-check operation							
Taps,micro-switch,valves,pipes & tank (if fitted)-check condition & operation							
Water filter & housing-check for leaks & replace filter if necessary							
Waste system-check for leaks							
Water tanks (if fitted)-check security of all water tanks, including underslung							
Drain down-winter only (unless advised not to by the customer)							
Toilet-check security, operation of flush pump & lubricate seals							

**Ventilation**

Fixed ventilation-check for obstruction & free flow of air							
Check all fixed ventilation is guarded against vermin ingress							
Roof lights-check for cracks, operation & free of obstructions							

**Fire & Safety**

Smoke alarm-check operation & replace battery if necessary							
If a fire extinguisher is fitted, check to ensure it is in date							
If a fire blanket is fitted-check security of its housing							

**Bodywork**

Doors & windows-Check operation of all locks,catches,stays & seals							
Roof-check condition of roof lights & seals & also general condition of roof							
Grab Handles-check security & sealing							
Number plate-check legibility & security							
Floor-check for sponginess/delamination							
Furniture-check condition & operation of all furniture doors, handles & fixings							
Blinds & fly screens-check tension, operation & material for damage							
Damp test-carry out & note readings on a separate damp report sheet							

**Please Note: Torque checked by A.Turpin      B.Cheeseman      Other**

**Wheel Nut Torque Should Be Re-Checked After 50 Miles & Also Checked Before Every Trip!**

Work has been carried out in accordance with the latest AWS Standard Working Procedures